

037-7022

Name of Procuring Entity: LGU-San Fernando	Request for Quotation (P.R. No.): 02-0026-A-2022
Revised on:	Date: FEBRUARY 11, 2022
Standard Form/Title: <b>REQUEST FOR QUOTATION</b>	Office/End-User :
<b>COMPANY NAME:</b>	
<b>ADDRESS:</b>	
<b>TEL NO./FAX NO.:</b>	
Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of <u>Feb. 14, 2022</u> in the return envelope attached herewith.	

**TERMS and CONDITIONS:**

3. All entries must be typewritten or legibly written
4. Delivery period within 30 days upon receipt of the approved funded Purchase Order (P.O.)
3. Warranty shall be for a minimum of three (3) months for supplies & materials from dated of acceptance by the end-user.
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation
5. Bidders shall submit original brochures showing certifications of the product, if applicable

*For: Romeo E. Naveja, MGA, REB.*  
BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	GLUE ALL PURPOSE GROSS WEIGHT 200 GRAMS MIN	92	JAR		
2	Ballpen, Black	74	BOX		
3	BALLPEN BLACK INK 0.7MM	30	BOX		
4	BALLPEN, Black (OG-5)	37	BOX		
5	BALLPEN, BLUE	6	BOX		
6	BALLPEN, Blue (OG-5)	1	BOX		
7	BALLPEN, RED	9	BOX		
8	Correction Pen	99	PCS		
9	CORRECTION TAPE, film base type, UL 6m min	534	PCS		
10	Crayon (24 Colors)	107	PACK		
11	MARKER (PILOT) PERMANENT, broad/bullet type, black	20	PCS		
12	MARKER (PILOT) PERMANENT, broad/bullet type, blue	2	PCS		
13	MARKER, FLUORESCENT, 3 assorted colors per set	35	SET		
14	MARKER, PERMANENT, bullet type, black	47	PCS		
15	MARKER, refillable, waterproof permanent, black, fine	60	PCS		
16	MARKER, whiteboard, black, felt tip, bullet type	12	PCS		
17	PENCIL, lead, w/ eraser, wood cased, hardness: HB	86	BOX		
18	Pentel pen Ink, Refill, Black	3	PCS		
19	PENTEL PEN POINTED BLACK	6	PCS		
20	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	718	PCS		
21	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	237	PCS		
22	Sign Pen, Red, liquid gel ink, 0.5 ml needle tip	159	PCS		
23	Signpen, fine ball point 0.7mm (Black)	21	PCS		
24	Stand Pen, branded	50	PCS		
25	STAMP PAD FELT BED DIMENSION: 60mm x 100mm min	48	PCS		
26	STAMP PAD INK, PURPLE OR VIOLET	47	BOT		
27	STAMP PAD INK, BLACK	14	BOT		

**TOTAL****₱ 151,880.00**

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

\_\_\_\_\_  
Printed Name / Signature / Date