



Republic of the Philippines
PROVINCE OF BUKIDNON
 Municipality of San Fernando

INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR DIFFERENT OFFICES OF LGU-SAN FERNANDO, BUKIDNON

1. The *Local Government Unit of San Fernando, Bukidnon*, through the **Consolidated by Office MOOE CY 2023** intends to apply the sum of **Php2,152,243.00** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Office Supplies for Different Offices of LGU-San Fernando, Bukidnon** Bids received in excess of the ABC shall be automatically rejected at bid opening.
 2. The *Local Government Unit of San Fernando, Bukidnon* now invites bids for the **Supply and Delivery of Office Supplies for Different Offices of LGU-San Fernando, Bukidnon**. Delivery of the Goods is required **15 Days Delivery after receipt of the Notice to Proceed**. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
 3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
- Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information from Local Government Unit of San Fernando, Bukidnon and inspect the Bidding Documents at the address given below during **March 15, 2023 to March 31, 2023 from 8:00 A.M to 5:00 PM.**
 5. A complete set of Bidding Documents may be purchased by interested Bidders on **March 15, 2023 to March 31, 2023 from 8:00 A.M to 5:00 PM** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Php5,000.00**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The *Local Government Unit of San Fernando, Bukidnon* will hold a Pre-Bid Conference on **March 22, 2023 at 9:00 AM at Conference Room, Executive Building, San Fernando, Bukidnon** which shall be open only to all interested parties who have purchased the Bidding Documents.
7. Bids must be delivered to the address below on or before **April 3, 2023 at 9:00 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **April 3, 2023 at 10:00 AM at Conference Room, Executive Building, San Fernando, Bukidnon**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. No further instructions
9. The *Local Government Unit of San Fernando, Bukidnon* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

MERLINDA T. ROMERO
Municipal Budget Officer
San Fernando, Bukidnon



MERLINDA T. ROMERO
BAC Chairman